



AUSTRALIAN AIR FORCE CADETS

417(City of Bayside)SQUADRON

Labuan Barracks, Royal Ave
Sandringham VIC 3191

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417(City of Bayside)SQN RI 04/08

GRADUATION PARADE

1. The Graduation Parade for Semester One's Recruit Intake will be held on 09 May 08. The Parade will start at 1850hrs, and run until approximately 1910hrs. Cadets will be presented with a certificate signifying entrance into the AAFC and successful completion of the Recruit Stage of Squadron Training. Parents, relatives and friends are welcome to attend. FLTCDRs are to ensure all recruits have read and understood Annex A - Accepting Awards whilst on Parade.

PAST ACTIVITY: PRECISION DRILL TEAM TRAINING DAY – 04 MAY 08

2. Forms and Change Directions were covered in addition to a review of the DCB syllabus. Standards are quite high, and attendance was very good. All members need to ensure their attendance at remaining training days to give us the very best of chances.

PAST ACTIVITY: ESCORT SQUADRON SELECTION/PRACTICE

3. Congratulations to the following cadets on their selection as part of the Escort Squadron for the 2008 Annual Parade:

- a. CSGT S. Valentini
- b. CCPL N. Bartolic
- c. CCPL R. Smith
- d. LCDT B. Heverin
- e. LCDT K. Van Schaik
- f. CDT R. Mercer
- g. CDT C. Tagle

4. It is great to see so many names making up the 28 cadets that are the Escort Squadron for this year – *417(City of Bayside)SQN makes up a quarter of the SQN!* CUO E. Bridgman has been selected to be the Flight Commander of one of the two Flights in the Escort Squadron. CWOFF J. Murden will be carrying the SQN Banner on the Annual Parade.

UPCOMING ACTIVITIES

5. The following activities are confirmed as occurring in May and June:
 - a. Precision Drill Team Practice – 10 May 08. *Dress: SD.*
 - b. Possible Precision Drill Team Practice – 17 May 08. *Dress: DPCU.*
 - c. Annual Parade and Drill Competition – 18 May 08. *Dress: SD.*
 - d. Dining In Night – 31 May 08. *Dress: SD.*
 - e. Combined Winter Bivouac with 401/404/407/408 SQNs – 13/14/15 Jun 08.
6. Cadets should nominate for the above on Hector (www.hector.net.au).

DINING IN NIGHT

7. A Dining In Night is the military form of a formal sit down dinner, and although that description sounds rather stoic, 'Dining In's' are generally one of the fondest memories of cadets – just ask one! A Dining In Night will occur on the night of 31 May 08 at Cheltenham-Moorabbin RSL – a great meal with great times to be had by all, this activity is open to all cadets. Another Dining In Night later in 2008 will be open to parents of cadets as well.

ANNUAL PARADE AND DRILL COMPETITION

8. The 2008 Annual Parade and Drill Competition is to be held on 18 May 08. More information on this event will be promulgated as soon as it is released by 4WG HQ. Please note that this event is considered compulsory for all SQN members – there are currently only 37 cadets nominated from a total of 58. You will need to fill out a leave form if you cannot attend this activity. Parents, relatives and friends are welcome to attend.

9. We will require a few parents to help out with a barbeque for the cadets on the day. The day itself consists of the 4 Wing *Drill Competition*; which is then followed by the *Annual Parade* itself. It is an impressive spectacle year after year and all we are asking for is a couple of parents to man the barbeque at lunchtime. Please contact CUO Edward Bridgman (edward.bridgman@aafc.org.au) if you're interested in helping out.

CHOCOLATE DRIVE

10. 417(City of Bayside)SQN will commence its first fundraising efforts for the year in the form of a chocolate drive this coming Friday. Various Cadbury chocolates will be sold by cadets, with the profits going towards the SQN and the cadets of the SQN.

11. Cadets will be required to sign for any boxes they are given, and each cadet will earn their Section 4 points per box sold – an easy way to make a lot of points in a short space of time.

SQUADRON RUGBY JUMPERS

12. CSGT Valentini is organising the selling of the new SQN Rugby Jumpers. CSGT Valentini has a strict 'no money, no jumper' policy, so whilst you will be able to try the jumpers on you won't be able to take them home until you have paid for it. Rugby Jumpers cost \$60, and are very versatile and durable – see CSGT Valentini to get yours!

SQUADRON WEBSITE

13. Webmaster 417SQN advises the SQN website is now back up and running. Cadets should note a change in the address for the website – the correct site is now www.417sqn.gbhteam.net. RIs are available for download from the SQN website.

USE OF LAPTOPS/NOTEBOOK COMPUTERS DURING CLASSES

14. Laptops/notebook computers play a now integral role in our society, and the number of cadets using them on a Friday night is steadily increasing. However, as with all tools, these are open to misuse and the lack of formal guidelines has led to several incidents of cadets exploiting such a lack of regulations.

15. The Chief Instructor and Squadron Warrant Officer remind all cadets, instructors and staff that the use of laptops/notebook computers whilst at cadets should at all times be of a professional and appropriate manner. Members seeking clarification on appropriate uses may speak to the Squadron Warrant Officer. Any members not abiding by those guidelines may find themselves open to disciplinary action. Some instructors do not abide the use of laptops within their classes, and so cadets should not rely on them solely as a note-taking device.

16. In a further, unrelated statement, the CI wishes to point out that all cadets should be taking written notes of their classes on a Friday night. This obviously requires all cadets to bring, at a bare minimum, paper and pen to classes. Simply possessing a copy of the subject notes, while encouraged as learning aid, is not an acceptable alternative to taking notes.

PARADE TIMES

17. All cadets and parents should read over the proposal to formalise the Friday parade night as ending at 2215 (10:15pm), located at Enclosure A. Any and all feedback should be directed to the CO, with a preference to such feedback being given *in writing* (email being ideal).

PUBLIC RELATIONS/RECRUITING

18. CWOFF Murden requests that all cadets at the SQN, regardless of rank, interested in playing a part in recruiting or public relations express their interest to him as soon as possible. Portfolios such as schools-coordinators, Council liaisons, RSL liaisons, etc are all vacant and interested personnel are invited to express their interest. Those who have already expressed their interest will be contacted by email shortly.

SECTION COMPETITION

19. As of 06 May 08, the scores in the Section Competition are:

1st.	Alpha 3 – 122	(LCDT Van Schaik)
2nd.	Bravo 3 – 115	(CCPL Nazareth)
3rd.	Alpha 2 – 111	(CCPL Bell)
3rd.	Bravo 1 – 111	(CCPL Maliphant)
3rd.	Alpha 1 – 111	(CCPL Bartolic)
4th.	Bravo 2 – 99	(CCPL Smith)

20. Alpha Flight currently leads with 344 points to Bravo's 325. For more up-to-date scores and other information, cadets should check the General Discussion Forum of the SQN Bulletin Board (can be found on the SQN Website).

PARADE 09 MAY 08

21. Dress for 09 May 08 will be Service Dress 4B (Long Sleeve Shirt and Tie) for all cadets and staff.

[original signed]

J. SANT
SGT(AAFC)
Commanding Officer
417(City of Bayside)SQN

06 May 08

Annexes:

A. Accepting Awards whilst on Parade

Enclosures:

A. Proposed Change to Formal Parade Times.

ACCEPTING AWARDS WHILST ON PARADE

1. The member presenting you with an award will state your rank and name. Once they have done this, come to attention and respond as you would were you to address this person – eg, if an Officer were to call you out, you would respond with ‘Sir/Ma’am’; if a Sergeant were to call you out, you would respond with ‘Sergeant’, etc.
2. Fall out of the flight or march out of the position you are in to a position 2 paces in front of the member who called you out. Avoid marching between any Flight Commanders and their Flights, and similarly walk around the back of the Parade Commander and Parade Warrant Officer, not in front of them. Halt.
3. If applicable, salute. Otherwise, pause for a short period of time.
4. Take a pace forward (now one pace between you and the award presenter).
5. Shake the hand of the member presenting you with an award with your right hand, and then receive the award with your left hand.
6. Taking the award in hand, step back one pace (now two paces away).
7. If applicable, salute. Otherwise, pause for a short period of time.
8. Turn to your left and march to the award collection table. Halt in front of the table and hand your award to the awaiting member – you can’t take it back on parade with you!
9. Fall back into the flight via the non directing flank, or directly if in the front rank of the flight or another position.